



Mansfield Middle School

205 Spring Hill Road
Storrs, CT 06268
(860) 429-9341

Mrs. Eileen Melody/Mrs. Kristina Lee, School Counselors

November, 2012

Dear Parents and Guardians of 7th grade students,

With the first quarter report cards having been distributed in early November, some families may wish to meet with teachers* to discuss their child(ren)'s progress. The 7th Grade Team will be available for parent/teacher conferences on Monday, November 19, from 5:30-8:00 PM, and Tuesday, November 20, from 1:00-3:30 PM, in the cafeteria.

Whenever possible, we like 7th grade students to take an active role in their education by being present at these conferences to discuss their progress. We encourage families to bring their 7th grader to the conferences. Students will have already completed a survey about their perceptions of their academic performance. (These will be available when you check in.) The surveys will serve as a springboard for our discussions at the conference.

Please complete the information on the attached Conference Request Information Sheet by Wednesday, November 14, 2012, and return it with your student to the homeroom teacher.

You will receive an appointment confirmation time via email from your child's school counselor, so please provide a clear, current email address on the attached information sheet. Thank you very much for your cooperation. We look forward to working with your child(ren) to build his/her confidence as a learner.

Sincerely,

Mrs. Eileen Melody, School Counselor
melodyem@mansfieldct.org
429-9341, Extension 110

Mrs. Kristina Lee, School Counselor
leekm@mansfieldct.org
429-9341, Extension 109

* The World Language teachers will be in the following rooms for drop-in conferences during scheduled conference times:

Latin – Room 201
Spanish – Room 99

German – Library Media Center Classroom
French – 115

*The Special Education teachers will also be available for drop-in conferences:

Terri Beck – Room 305
Carrie Holman – Room 301

Sharon Cline – room 313

* The Academic Support teachers, Bill Vanderrest (math) and Diane Jobes (reading), will also be available for drop-in conferences in Room 111 (unless they are attending a grade level conference).

GRADE 7
CONFERENCE REQUEST INFORMATION SHEET

STUDENT'S NAME: _____ **HR** _____

Please check the appropriate box below:

- ☐ At this time, I feel comfortable with the informal conference times /phone calls / planbook communication so that I do not need a conference with my child's teachers.
- ☐ I would like to schedule a conference on Monday evening, November 19, 2012.
- ☐ I would like to schedule a conference on Tuesday afternoon, November 20, 2012.
- ☐ I am also scheduling a conference for another child in Grade ____.

Please complete the portion below. You may sign up to discuss up to **three different subject areas** with your child's core teachers. Please **rank in order of priority**. Please list comments/areas for discussion so that teachers are prepared to discuss your child's needs as it is only a 10 minute conference.

Rank #1, #2, and #3 in the boxes below:

☐ J. ElShakhs- Science

Comment: _____

☐ J. ElShakhs- Math

Comment: _____

☐ M. Jones- Algebra

Comment: _____

☐ M. Jones- Math

Comment: _____

☐ D. Koropatkin- Literature

Comment: _____

☐ D. Koropatkin- Language Arts

Comment: _____

☐ J. McMunn- Social Studies

Comment: _____

☐ J. McMunn- Language Arts

Comment: _____

☐ A. Perkins- Science

Comment: _____

☐ K. Brouse- Literature

Comment: _____

☐ E. Poller- Literature

Comment: _____

☐ E. Poller- Social Studies

Comment: _____

☐ R. Blomstrann- Language Arts

Comment: _____

☐ R. Blomstrann - Literature

Comment: _____

Parent/Guardian Name (PLEASE PRINT): _____

Email address: _____@_____

If no email address is available, please provide a cell phone #:
